

Instructions for the Conservator's Confidential Information Form

**Court employees may not help you fill out this form.
Do not include these instructions when you file the completed form.**

Purpose

This report is part of the Conservator's Annual Report. This form assists the court in maintaining current contact information for persons involved or interested in the conservatorship of a protected person. The information is confidential and must be protected from public viewing. Fillable forms are available on the Self Help tab of the North Dakota State Court's website: <http://www.ndcourts.gov/>.

Note: birthdates and Social Security numbers are required for the identification of the ward and the guardians or conservators. Only share this form with the Court.

• **Confidential Information**

1. Enter the name, birthdate, current address, phone number, and social security number of the protected person.
2. Enter the name, birthdate, current address, phone number, and social security number of the guardian(s) and conservator(s). If a guardian or conservator is a professional organization rather than an individual, the birthdate and social security numbers are not required. Instead, please provide the organization's name and business address, phone number, and tax identification number.
3. Enter the name, relationship, current address, and phone number of persons that have an interest in the protected person's wellbeing.
4. Use additional pages if necessary for a complete listing of co-guardians, co-conservators, and interested persons.
5. Sign and date the form.
6. Submit the original to your district court. Do not submit copies of this form to any other party.