



SALLY HOLEWA  
STATE COURT ADMINISTRATOR

State of North Dakota  
OFFICE OF STATE COURT ADMINISTRATOR

SUPREME COURT  
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MEMORANDUM

**TO:** Organizations and Individuals Interested in Evaluation of Juvenile Court Staffing Standards

**FROM:** Louie Hentzen, Asst State Court Administrator 

**DATE:** June 1, 2009

**SUBJECT:** Request for Proposal (RFP) - Juvenile Court Staffing Standards (JCSS)

The Office of State Court Administrator is seeking the services of a qualified research analysis or organization to evaluate the existing juvenile court staffing environment.

The complete RFP, any amendments to the RFP, schedule of events and RFP-related information may be retrieved from the following website: <http://www.ndcourts.com/RFP>. Vendors are encouraged to visit the website often to check for updated information related to the RFP.

All vendor communication regarding the RFP and all sealed proposals must be submitted to the Program Administrator listed below.

Sealed proposals in response and subject to the conditions of the RFP will be received until 5:00 p.m. Central Time, July 1, 2009.

Thank you for your interest in this program.

Louie Hentzen  
Asst. State Court Administrator/Program Administrator  
Office of the State Court Administrator  
600 E. Boulevard Ave., Dept. 180  
Bismarck, ND 58505-0530