

North Dakota Court System  
**ELECTRONIC FILING AND DOCUMENT ACCESS AGREEMENT**

<b>Background:</b> This form is used to register for an account on the electronic filing system. Registered users will have privileges to electronically submit documents and to view the electronic docket sheets and documents	<b>Instructions:</b> This form cannot be submitted electronically. Complete the form on-line, print, sign, and return it to the North Dakota Court System Information Technology Office at the address below. A user login name and password for access to the electronic filing system will be issued to you upon receipt of the fully completed form. Except where noted, all information is required, including your original signature.																
<b>Name:</b> <i>(First, Middle Initial, Last)</i>	<b>Firm Name:</b>																
<b>Telephone:</b>	<b>Firm Address:</b>																
<b>E-mail address:</b>																	
<b>Place of Birth:</b> <i>(for security and confirmation purposes)</i>	<b>Bar ID Number:</b>																
<b>By submitting this account registration form, the undersigned agrees to the following:</b>																	
<ol style="list-style-type: none"> <li>1. I agree that my unlimited access to electronic documents is expressly predicated (1) on my being a licensed North Dakota lawyer in good standing, and (2) on my use of the electronic filing system for filing documents, whenever authorized by the North Dakota Court System; and that if I fail to remain a licensed attorney in good standing or fail to utilize the electronic filing system for filing, my access to view electronic documents over the internet will be revoked.</li> <li>2. I agree that the combination of the user login name and the password will serve as my signature for purposes of N.D.R.Civ.P. 11. I further agree to protect the security of my password and to immediately notify the North Dakota Court System's technology department in the event the password may have been compromised.</li> <li>3. In accordance with the provisions of N.D.R.Civ.P. 5(b)(2)(F), I agree that service may be given to me by electronic means.</li> <li>4. I agree that all the pleadings and documents transmitted to the electronic filing system shall be titled and submitted in accordance with the guidelines promulgated by the North Dakota Court System.</li> <li>5. I affirm that I am a lawyer in good standing in North Dakota and agree to notify the North Dakota Court System if my license status changes.</li> <li>6. I agree that I have a continuing obligation to update the North Dakota Court System of my contact information, including my current e-mail address.</li> <li>7. I acknowledge that this agreement can be amended by the North Dakota Court System upon 30 days notice.</li> </ol>																	
<b>Signature:</b>	<b>Date:</b>																
<b>Return this form to:</b> North Dakota Court System Information Technology Office 116 N. 4 <sup>th</sup> St. Bismarck, ND 58501	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #e0e0e0;"> <th colspan="2" style="text-align: center; padding: 2px;"><b>COURT USE ONLY:</b></th> </tr> </thead> <tbody> <tr> <td style="padding: 2px;"><b>Login assigned</b></td> <td style="width: 50px;"></td> </tr> <tr> <td style="padding: 2px;"><b>Password assigned</b></td> <td></td> </tr> <tr> <td style="padding: 2px;"><b>Issuer</b></td> <td></td> </tr> <tr> <td style="padding: 2px;"><b>Date test e-mail sent</b></td> <td></td> </tr> <tr> <td style="padding: 2px;"><b>Date reply returned</b></td> <td></td> </tr> <tr> <td style="padding: 2px;"><b>Date login sent to user</b></td> <td></td> </tr> <tr> <td style="padding: 2px;"><b>Date scanned</b></td> <td></td> </tr> </tbody> </table>	<b>COURT USE ONLY:</b>		<b>Login assigned</b>		<b>Password assigned</b>		<b>Issuer</b>		<b>Date test e-mail sent</b>		<b>Date reply returned</b>		<b>Date login sent to user</b>		<b>Date scanned</b>	
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<b>You will be notified of your user login and password by electronic mail.</b>																	