

Judicial Branch Education Commission
Minutes
(Unofficial Until Approved)
December 2, 2016

Members Present

Justice Daniel Crothers, Chair
Judge John Grinsteiner
Judge John McClintock
Dean Kathryn Rand
Cory Pedersen, Juvenile Court Director, Unit 3
Chris Iverson, Asst. Trial Court Administrator, Unit 2
Larry Zubke, IT Director

Members Absent

Judge Susan Bailey
Municipal Judge Alvin Boucher
Judge Gary Lee

Guests

Jordan Hammargren, Technology Coordinator
Cammie Schock, Business Analyst
Ronda Colby, Lead Court Reporter
Bev Stremick, Walsh County Clerk of Court

Staff Present

Lee Ann Barnhardt, Director of Education
Kim Dockter, Special Projects Coordinator
Lana Zimmerman, scribe

Justice Crothers called the meeting to order. **A motion was made by Judge McClintock to approve the October 7, 2016, meeting minutes. The motion was seconded by Chris Iverson. Motion carried.**

Old Business

I. Conference Updates - Ms. Barnhardt updated the Commission on the following conferences.

A. The April Juvenile Court Conference is scheduled April 19-20, 2017, at the Holiday Inn in Fargo. This training has been reduced to two ½ days.

B. The 2017 Judicial Institute is scheduled May 22-24, 2017, at the UND School of Law in Grand Forks. This training has been reduced to two ½ days and one full day. The focus of this conference is procedural fairness, case management, mental health, and forensic evidence.

C. The 2017 Clerk of Court Conference is scheduled May 4-5, 2017, at the Sleep Inn and Suites in Minot. This conference has been reduced to two ½ days. The focus of this conference is legislative update, records retention and caseflow management.

D. The 2017 Electronic Court Recorder training is scheduled June 15-16, 2017, at the ND State Capitol, Coteau Room B. This training has been reduced to two ½ days.

E. The SBAND/June Judicial Conference is scheduled June 14-16, 2017, in Fargo. The Judicial Conference meeting will be on June 15.

II. Benchbook Oversight Group - The Trial Court Bench Book Oversight Group consists of District Court Judge Jim Hill, Judge Robin Schimdt, Staff Attorney Mike Hagburg and Judge Steven McCullough. Each Judge will be responsible for designated chapters and update their chapters with legislative updates following the legislative session.

New Business

I. Strategic Planning - A summary of the 2017-2022 Strategic Planning Meeting was discussed. The three components of learning organization were reviewed.

1. Supportive Learning Environment
2. Concrete Learning Processes in Place
3. Leadership that reinforces Learning.

The Existing Vision Statement of the Judicial Branch Education Commission was defined as;

“The Judicial Branch Education commission will provide integrated, year-round education programs in the four content areas - cognitive information, administrative skills, personal authenticity, and personal health and growth for all levels of judicial branch personnel as often as appropriate, tailoring the delivery method to the content, to contribute to the development of the highly developed judge or judicial branch employee”.

After discussion by the Commission, the revised statement reads as follows:

“The Judicial Branch Education Commission will provide education and training programs to guide, innovate, and inspire a unified Judicial Branch in an ever-changing environment.”

The commission will vote on the revised statement at its next meeting.

The remainder of the strategic plan discussion was centered on goals for the 5-year period. Final goals will be presented at the next meeting.

2017 Meeting Dates

Proposed 2017 meeting dates will be sent out via “Doodle Poll” to Commission members and set when results are completed.

Meeting adjourned at 11:30 am