

Judicial Branch Education Commission
Minutes
(Unofficial Until Approved)
October 7, 2016

Members Present

Justice Daniel Crothers, Chair
Judge Gary Lee
Judge John McClintock
Judge John Grinsteiner
Judge Susan Bailey
Chris Iverson, Asst. Trial Court Administrator, Unit 2
Cory Pedersen, Juvenile Court Director, Unit 3
Larry Zubke, IT Director

Members Absent

Dean Kathryn Rand
Municipal Judge Darcie Einarson
Sally Holewa, State Court Administrator

Guests

Jordan Hammargren, Technology Coordinator
Cammie Schock, Business Analyst
Ronda Colby, Lead Court Reporter
Bev Stremick, Walsh County Clerk of Court
Municipal Judge Al Boucher

Staff Present

Lee Ann Barnhardt, Director of Education
Kim Dockter, Special Projects Coordinator
Lana Zimmerman, scribe

Justice Crothers called the meeting to order. **A motion was made by Judge McClintock to approve the June 10, 2016, meeting minutes. The motion was seconded by Cory Pedersen. Motion carried.**

Old Business

I. Conference and Budget Updates - Ms. Barnhardt updated the Commission on the education budget reductions for 2016-2017 and the progress of the following conferences. The Juvenile, Clerk of Court, Court Reporter and Court Recorder seminars were all reduced to 2 half days to save on travel costs (hotel nights and per diem) for the district courts. The Judicial Institute was also reduced by 1 half day to save on travel costs.

A. The Fall Judicial Conference is scheduled November 21-22, 2016, in the Coteau

Rooms at the ND State Capitol. Registration has been distributed.

B. The Court Reporter training is scheduled November 21-22, 2016, at the Radisson Hotel in Bismarck. This training has been reduced to two ½ days. The faculty for this conference is Larry Paiz who has been a freelance reporter since 1980 and an independent trainer on Stenograph software since 1992.

C. The Juvenile Court Conference is scheduled April 19-20, 2017, at the Holiday Inn in Fargo. This training has been reduced to two ½ days.

D. The 2017 Judicial Institute is scheduled May 22-24, 2017, at the UND School of Law in Grand Forks. This conference has been reduced to two ½ days and one full day. Ms. Barnhardt is consulting with faculty and will have a preliminary agenda at the next meeting.

E. The 2017 Clerk of Court Conference is scheduled May 4-5, 2017, at the Sleep Inn and Suites in Minot. This conference has been reduced to two ½ days. Ms. Barnhardt is working with the Clerk's Association on topics.

F. The 2017 Electronic Court Recorders training is scheduled June 15-16, 2017, at the ND State Capitol, Coteau Room B. This training has been reduced to two ½ days.

G. The SBAND/Judicial Conference is scheduled June 13-16, 2017, in Fargo. Ms. Barnhardt is working the SBAND to plan the educational offerings.

II. Online Training Update - Ms. Barnhardt updated the Commission on the Live @ Lunch webinars provided specifically for Judges and Juvenile Court Officers. These consist of a one hour CLE/CJE pertaining to a certain topic. Ms. Dockter will send out a link to register prior to the webinar. The next Live @ Lunch on ICWA updates is on November 10, 2016.

III. Course Approval Policy - Ms. Barnhardt and Mr. Pedersen submitted a proposed update to the Judicial Branch Education Commission Course Approval Policy to add criteria for approving courses for juvenile court officers. This also defines what is relevant and pertinent for juvenile court officers.

After a short discussion on web-based courses, **a motion was made by Chris Iverson to move B.(3) to its own letter, D. and re-letter the other numbers and sections accordingly. The motion was seconded by Cory Pedersen. Motion carried.**

A motion was made by Judge Lee to approve the Judicial Branch Education Commission Course Approval Policy as amended, motion was seconded by Judge McClintock. Motion carried.

Business Meeting adjourned at 10:30.

The 2017-2022 Strategic Planning Meeting commenced.. Justice Crothers and Ms. Barnhardt presented foundational information on learning organizations and mindsets, which will be used to set goals and strategies within the plan. The planning process will continue over the next 6 months.

Planning meeting adjourned at 3 p.m.