

SUPPLEMENTAL BAR EXAMINATION APPLICATION FOR RETAKES INSTRUCTIONS/FEEES/CHECKLIST

If you have submitted a North Dakota bar examination application within the last three years, these are the appropriate instructions to follow.

If it has been longer than three years since you submitted an application, a new bar application and investigative fee is required. Refer to the applicable bar examination instructions located under the Bar Exam/Bar Exam Application tab.:

<https://www.ndcourts.gov/supreme-court/committees/board-of-law-examiners/bar-exam-application>

SUPPLEMENTAL APPLICATION PROCESS

It is your responsibility to read and follow all instructions carefully. Failure to comply with any instructions may result in return of your application.

An Affidavit Updating Previous Application is required to be filed in order to update the most recent bar examination application filed with the State Board of Law Examiners. Applicant must either acknowledge there are no changes to the prior bar examination application or amend/supplement the prior bar examination application. The Affidavit will be incorporated with the most recent bar examination application to become the final application to sit for bar examination for which application is being made.

A fee to update the character and fitness investigation may be required if determined by the State Board of Law Examiners. Applicant will be notified after receipt of the supplemental application packet whether an investigation fee will be required.

EXAM FEES

The exam fee is \$150.

No late fees are charged if a retake exam applicant is applying for the bar exam immediately subsequent to the exam in which the applicant was unsuccessful.

Late exam fees are charged only if it is beyond the bar exam immediately subsequent to the exam in which the applicant was unsuccessful. You do not need to include a late fee unless this applies to you.

CHECKLIST

The following items are required to be submitted to the State Board of Law Examiners as your supplemental bar examination application:

- A copy of this checklist affirmatively checking off that each item is included in your application packet or has been requested.
- \$150 Bar Exam Fee. *Only if applicable*, do you need to include late exam fees. Pursuant to the schedule below, indicate the fees you have submitted with your application.

	JULY BAR EXAM DEADLINES	FEEES	
<input type="checkbox"/>	Application postmarked after March 15 and on or before April 15	\$250	[\$150 examination fee + \$100 late exam fee]
<input type="checkbox"/>	Application postmarked after April 15 and on or before May 15	\$300	[\$150 examination fee + \$150 late exam fee]
	NO APPLICATIONS POSTMARKED AFTER MAY 15 ARE ACCEPTED		

	FEBRUARY BAR EXAM DEADLINES	FEEES	
<input type="checkbox"/>	Application postmarked after November 1 and on or before November 15	\$250	[\$150 examination fee + \$100 late exam fee]
<input type="checkbox"/>	Application postmarked after November 15 and on or before December 1	\$300	[\$150 examination fee + \$150 late exam fee]
	NO APPLICATIONS POSTMARKED AFTER DECEMBER 1 ARE ACCEPTED		

Exam fees are payable to the Board of Law Examiners only by check or money order; no credit cards accepted

- [Affidavit Updating Previous Application](#). File the ORIGINAL with the Board of Law Examiners. [This Affidavit will be incorporated with your most recent bar application to become your final application to sit for the bar examination.]
- 2" x 2" recent color photograph
- One executed original "Exam Petition" form [[Exam Petition](#)]
- One executed original North Dakota release form. [[ND Release](#)]
- Requests for special testing accommodations, if applicable. Request for accommodations must accompany this application and will be referred to the Board for consideration. Forms are available at: [Special Accommodation Request forms](#).

Retain a copy of your affidavit for your records as requests for a copy will involve a copying charge.

Mail completed application packet to:

State Board of Law Examiners
 Judicial Wing, 1st Fl.
 600 E Boulevard Ave.
 Bismarck, ND 58505-0530