

1 CHARTER OF THE CASEFLOW MANAGEMENT COMMITTEE

2 Section 1. Purpose and Duties.

3 (a) The purpose of the caseflow management committee is to establish and
4 monitor caseflow management practices in each judicial district of the state. Major areas
5 for consideration will include the following:

- 6 (a) Element of district case management plans;
- 7 (b) Early court intervention and continuous court control over case progress;
- 8 (c) Development of strategies for differentiated case management;
- 9 (d) Assistance in the development of realistic court schedules and meaningful trial
10 events;
- 11 (e) Creation of realistic and credible trial dates;
- 12 (f) The development of strategies to assure oversight of the management of all
13 court related events from case filing through case disposition;
- 14 (g) Management and coordination of studies conducted to update workload
15 measurement (now known as weighted caseload);
- 16 (h) Review and recommend updates to the caseload dashboard.

17 Section 2. Membership.

18 (a) Unless otherwise stated, the chief justice will appoint committee members.

19 (b) Committee members will include:

- 20 (1) One district judge from each judicial district;
- 21 (2) One judicial referee,
- 22 (3) The assistant state court administrator for trial courts,

- 23 (4) One court administrator from each unit,
24 (5) Two state's attorneys appointed by the state's attorneys association,
25 (6) Two public defenders appointed by the executive director of the
26 indigent defense commission,
27 (7) Two members of the state bar association appointed by the president of
28 the state bar association,
29 (8) One district court clerk, and
30 (9) Such other members as the chief justice shall determine.

31 (c) Except for the assistant state court administrator for trial courts and the court
32 administrator for each unit, a member may not serve more than three consecutive terms.

33 Section 3. Staffing.

34 The assistant state court administrator for trial courts shall provide lead staff
35 support to the committee with additional support being provided by the district court
36 administrator/administrative assistant representative.

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