

1 CHARTER OF THE JUDICIAL BRANCH EDUCATION COMMISSION

2 Section 1. Purpose.

3 The purpose of the judicial branch education commission is to establish policies
4 that affect the implementation of the mandatory education provisions of N.D. Sup. Ct.
5 Admin. R. 36.

6 Section 2. Membership.

7 (a) The commission is composed of nine members. All members will be appointed
8 by the executive committee of the judicial conference. Five members must be appointed
9 from among the judges of the district courts and the justices of the supreme court of this
10 state. One member must be appointed from each of the following classes:

11 (1) Juvenile court personnel;

12 (2) Support staff of the courts of record or employees of clerk of court or
13 trial court administration offices;

14 (3) The faculty of the University of North Dakota law school; and

15 (4) Municipal judges.

16 (b) The members of the commission will designate one of the nine members to
17 chair the commission.

18 (c) The state court administrator, the director of education and communication,
19 and the head of the judicial branch's IT department, or their designees, are ex officio
20 members of the commission, but may not vote.

21 Section 3. Duties and Authority.

22 (a) The commission has general supervisory authority over the administration of
23 N.D. Sup. Ct. Admin. R. 36.

24 (b) The commission will:

25 (1) develop high quality judicial branch training and continuing education
26 programs in this state for individuals involved in providing judicial services to the
27 citizens of North Dakota from any municipal, district or appellate court of the state
28 of North Dakota, or any municipal subdivision, to enhance performance of their
29 duties in the unified judicial system and their professional growth, and to provide
30 them with a reasonable opportunity to fulfill any mandatory continuing
31 educational requirements;

32 (2) develop and cooperate with other states, Canadian provinces, and
33 judicial branch training and continuing educational organizations, in presenting
34 regional training and educational programs;

35 (3) develop and recommend to the supreme court a biennial budget for
36 mandatory judicial branch training and continuing education;

37 (4) seek, apply for, and administer grants to fund other judicial branch
38 training and continuing educational projects approved by the commission;

39 (5) develop a resource library of materials on judicial branch training and
40 continuing education, including bench books, manuals, instructional materials,
41 videos, course modules, and other judicial aids;

(6) receive, review, and grant applications for fully-funded judicial branch training and continuing educational programs conducted out of state, in accordance with policies adopted by the commission;

(7) draft, review, and recommend appropriate legislation and rules of court relating to judicial branch training and continuing education; and

(8) perform other related functions necessary or desirable to improve the delivery of judicial branch training and continuing educational services to the unified judicial system of this state.

Section 4. Staffing.

(a) The state court administrator will, with available funds, provide staff assistance to the commission including the director of education and communication.

(b) The director of education and communication will:

(1) assist the commission in planning an integrated, education program for all personnel involved in providing judicial services to the citizens of North Dakota from any municipal, district or appellate court of the state of North Dakota, or any municipal subdivision;

(2) provide all administrative assistance for the presentation of educational conferences and programs;

(3) assist the commission in making application for and administering special grant programs;

62 (4) assist the commission in developing cooperative agreements with other
63 states and organizations, such as the National Judicial College, that are qualified to
64 provide judicial education conferences and demonstration projects;

65 (5) promote effective teaching techniques for the presentation of materials
66 at judicial conferences and institutes;

67 (6) perform other additional duties assigned by the commission from time
68 to time.

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