

# Motion for Default Parenting Responsibility Judgment

## Instructions for Form 6: Confidential Information Form

(Form MP6: Confidential Information Form is part of the Motion for Default Parenting Responsibility Judgment. [Review the instructions for the packet of forms](#)).

ND Legal Self Help Center Staff and Court employees **can't** help you fill out forms. If you're unsure how to proceed, consult a lawyer.

ND Legal Self Help Center forms **aren't** official court forms. Judges and courts aren't required to accept them. There's no guarantee Center forms will be accepted. Use at your own risk.

**Don't** include these instruction sheets when you serve or file the completed form.

The MP6: Confidential Information Form lists the full protected, or confidential, information that isn't allowed to appear in other documents filed with the court. This form is a part of the court record that isn't seen by the public.

**Note:** This form is optional. Only use this form if you didn't file a Confidential Information Form with your Summons and Complaint.

Court case records are generally available to the public, and anyone can request to look in almost any court file. However, certain information is protected and required to remain confidential, even if the protected information is part of a public court case record.

[Rule 41 of the North Dakota Supreme Court Administrative Rules](#) governs public access to court case records.

[Rule 3.4 of the North Dakota Rules of Court](#) governs protected information in documents filed in North Dakota state district court cases.

**Confidential Information in a Default Parenting Responsibility case includes:**

- Social Security Numbers
- Taxpayer Identification Numbers
- Birthdates
- Minor child's name
- Financial account numbers

**You to refer to Protected, or Confidential, Information when you create your legal documents or fill out forms. When you create legal documents or fill out forms, write or type only:**

- The last four (4) digits of the social security number and taxpayer identification number.
- The year of birth.
- The minor child's initials.
- The last four (4) digits of the financial-account number.

**The Confidential Information Form isn't served on the Defendant.**

**You, the Plaintiff, Complete and Sign This Form.**

- Top of Form (Caption):** Fill in the caption exactly as you filled in the caption on the *Summons*.
- Full Information:** Fill in the full **confidential** information.
- Redacted Information:** Fill in the redacted information you use to refer to confidential information in the form(s) you filled out, or the legal document(s) you created.
- Date and Signature:** Date and sign this form and complete the lines following the signature line.

**What do I do next?**

- Set aside the completed Confidential Information Form. (You make copies later.)
- Complete the next form in the set. (The proposed Findings of Fact, Conclusions of Law, and Order for Default Parenting Responsibility Judgment is the next form.)
- Don't** serve the Confidential Information Form.
- The originals are filed with the court in **Step 7**.

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**For Default Parenting Responsibility Judgment the following forms are required:**

- MP1: Notice of Motion for Default Parenting Responsibility Judgment;
- MP2: Motion for Default Parenting Responsibility Judgment;
- MP3: Brief in Support of Default Parenting Responsibility Judgment;
- MP4: Declaration of Default, Identification and Active Military Status;
- MP5: Declaration of Proof for Default Parenting Responsibility Judgment;
- MP7: Proposed Findings of Fact, Conclusions of Law, and Order for Default Parenting Responsibility Judgment;
- MP8: Proposed Default Parenting Responsibility Judgment;
- MP9: Exhibit A: Parenting Plan; and
- MP10: Declaration of Service by Mail.

**For Default Parenting Responsibility Judgment the following form is optional and isn't served:**

- **MP6: Confidential Information Form.**

State of North Dakota

In District Court

County of \_\_\_\_\_

\_\_\_\_\_ Judicial District

\_\_\_\_\_ )

Plaintiff, )

Case No. \_\_\_\_\_

vs )

**Confidential Information Form**

\_\_\_\_\_ )

Defendant. )

**Full Information**

**Redacted Information**

**Plaintiff:**

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Social Security #: \_\_\_\_\_

Year of Birth: \_\_\_\_\_

XXX-XX- \_\_\_\_\_

**Defendant:**

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Social Security #: \_\_\_\_\_

Year of Birth: \_\_\_\_\_

XXX-XX- \_\_\_\_\_

**Minor Child:**

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Social Security #: \_\_\_\_\_

Initials: \_\_\_\_\_

Year of Birth: \_\_\_\_\_

XXX-XX- \_\_\_\_\_

**Minor Child:**

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Social Security #: \_\_\_\_\_

Initials: \_\_\_\_\_

Year of Birth: \_\_\_\_\_

XXX-XX- \_\_\_\_\_

**Minor Child:**

Name: \_\_\_\_\_ Initials: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ Year of Birth: \_\_\_\_\_  
Social Security #: \_\_\_\_\_ XXX-XX-\_\_\_\_\_

Dated \_\_\_\_\_.

\_\_\_\_\_, Plaintiff  
*Signature of Plaintiff*

\_\_\_\_\_  
*Typed or Printed Name of Plaintiff*

\_\_\_\_\_  
*Address*

\_\_\_\_\_  
*City State Zip Code*

\_\_\_\_\_  
*Telephone Number*

\_\_\_\_\_  
*Email Address*