

# Filing for Parenting Responsibility Together

## Instructions For Form 5: Confidential Information Form

(Form 5: Confidential Information Form is part of the *Filing for Parenting Responsibility Together* packet of forms. [Review the instructions for the packet of forms](#). You **must complete** the Settlement Agreement and Exhibit A (Parenting Plan) before completing this form.)

**ND Legal Self Help Center Staff and Court employees can't help you fill out forms. If you're unsure how to proceed, consult a lawyer.**

**ND Legal Self Help Center forms aren't official court forms. Judges and courts aren't required to accept them. There's no guarantee Center forms will be accepted. Use at your own risk.**

**Don't include these instruction sheets when you serve or file the completed form.**

### **The Plaintiff and Defendant Work Together to Complete & Sign This Form.**

**When you file your *Filing for Parenting Responsibility Together* packet of forms with the North Dakota state district court, all documents, except Form 5: Confidential Information Form, is available to the public to view.**

However, certain information is protected and required to remain confidential within publically available documents filed in Parenting Responsibility cases.

#### **Protected Information is:**

- Social Security Number.
- Taxpayer Identification Number.
- Birthdates.
- Minor child's name.

**When you fill out the *Filing for Parenting Responsibility Together* packet of forms you need to refer to Protected Information. Except for Form 5, when you fill out the forms, write or type **Only:****

- The last four (4) digits of the social security number.
- The last four (4) digits of the taxpayer identification number.
- The year of birth.
- The minor child's initials.

**The district court still needs to have access to the full Protected Information.** Complete Form 5: Confidential Information Form with the full Protected Information you reference in the rest of the forms.

Form 5: Confidential Information Form is filed as a confidential document and isn't available to the public to view.

**Top of form (Caption):** Fill in the caption exactly as you filled in the caption on *Form 3: Settlement Agreement*.

**Plaintiff, Defendant and Minor Child(ren) Information:**

**Full Information Column**

Fill in the **full, legal names, birth dates and social security numbers** of the Plaintiff, Defendant and each minor child listed in Paragraph 8 of *Form 3: Settlement Agreement*.

If a minor child doesn't have a social security number, type or write "N/A."

If you have more than three minor children together, attach a sheet that lists the information for each additional child.

**Redacted Information Column**

Fill in the information as it appears in Paragraph 8 of *Form 3: Settlement Agreement*.

**Plaintiff's Date and Signature:**

The Plaintiff must date and sign *Form 5: Confidential Information Form*, and fill in their address, telephone number, and email address.

**Defendant's Date and Signature:**

The Defendant must date and sign *Form 5: Confidential Information Form*, and fill in their address, telephone number, and email address.



Dated \_\_\_\_\_.

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*(Plaintiff's Signature)*

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*(Plaintiff's Printed Name)*

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*(Plaintiff's Address)*

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*(City, State, Zip Code)*

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*(Plaintiff's Telephone)*

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*(Plaintiff's Email Address)*

Dated \_\_\_\_\_.

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*(Defendant's Signature)*

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*(Defendant's Printed Name)*

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*(Defendant's Address)*

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*(City, State, Zip Code)*

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*(Defendant's Telephone)*

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*(Defendant's Email Address)*