Instructions For A Name Change - Adult

Important! Read Before Using These Forms and Instructions!

ND Legal Self Help Center staff and court employees can't help you fill out forms. If you're unsure is these forms and instructions suit your circumstances, consult a lawyer.

ND Legal Self Help Center forms aren't official court forms. Judges and courts aren't required to accept Center forms. There's no guarantee Center forms will be accepted.

If you need legal advice or legal representation, consult a lawyer licensed to practice in North Dakota. Go to ndcourts.gov/legal-self-help/finding-a-lawyer for information about finding a lawyer to represent you.

When you represent yourself, you're expected to know and follow the law, including:

- State or federal laws that apply to your case;
- Case law, also called court opinions, that applies to your case; and
- Court rules that apply to your case, which may include:
  - North Dakota Rules of Civil Procedure;
  - North Dakota Rules of Court;
  - North Dakota Rules of Evidence;
  - North Dakota Administrative Rules and Orders; and
  - Any local court rules.

Links to the state laws, case law, and court rules can be found at ndcourts.gov.

A glossary with definitions of legal terms is available at ndcourts.gov/legal-self-help.

When you represent yourself, you're held to the same requirements and responsibilities as a lawyer, even if you don't understand the rules or procedures

These instructions and forms aren't a complete statement of the law. *They cover the basic procedure for petitioning a North Dakota state district court for the name change of an adult. If the forms don't fit your circumstances, consult a lawyer. There's no guarantee that all judges and courts will accept forms available through the ND Legal Self Help Center. The Center isn't responsible for any consequences that may result from the forms or information provided.*

Use these forms and instructions at your own risk.

Requirements for name changes are found in North Dakota Century Code Chapter 32-28. Review the Chapter carefully.

Note: You (Petitioner) must be a resident of the North Dakota county where you're filing the petition for at least six months before filing the petition.

Also Note: You (Petitioner) must be either a citizen or a permanent resident alien of the United States.

You May Ask the Judge Assigned to Your Case to Waive The Publication Requirement

North Dakota law requires that you publish notice of your name change in the newspaper before the judge assigned to your case can consider granting your name change. A Declaration of Publication or Affidavit of Publication is required, which is provided by the newspaper.

However, before you publish notice of your name change, you may ask the judge to waive the publication requirement **if**:

1. You're only asking for a change to your first or middle name; or
2. You're a victim of domestic violence as defined by North Dakota Century Code Section 14-07.1-01, which states:

   "Domestic violence includes physical harm, bodily injury, sexual activity compelled by physical force, assault, or the infliction of fear of imminent physical harm, bodily injury, sexual activity compelled by physical force, or assault, not committed in self-defense, on the complaining family or household members."

Important: North Dakota law only allows a judge to consider the two reasons listed above for waiving the publication requirement.

If the judge doesn't grant your request to waive publication in the newspaper, you need to publish notice in the newspaper and file the Declaration of Publication or Affidavit of Publication with the court. The Declaration of Publication or Affidavit of Publication is provided by the newspaper after publication of the notice is complete.

This packet of forms and instructions includes the option of asking the judge to waive publication.

Criminal History Record Checks

Review the requirements for getting a criminal history record check Before you start the name change petition process. The process can take weeks.

The judge assigned to your name change case is required to determine whether you have a criminal record **Before** they can grant your name change.

The judge may require you to get a criminal history background check for North Dakota or any other state. You're required to pay all costs associated with the criminal history record check.

Some judges require all adults petitioning for names changes to get a criminal history background check. Other judges decide after reviewing the name change petition and other supporting documents.

Before you start the name change process, contact the Clerk of Court and ask if you're required to get a criminal history record check. If the Clerk of Court doesn't know, the judge decides after you file your petition and other supporting documents for your name change.

If the judge requires you to complete a criminal history background check, you may be directed to the following website to get your criminal history background check: fbi.gov/services/cjis/identity-history-summary-checks.

Overview of the Adult Name Change Process

Step 1. Publish the Notice of Petition for Name Change in the Newspaper.
Get the **Declaration of Publication or Affidavit of Publication** from the newspaper.

OR, Skip Step 1 and Step 2 if Asking the Judge to Waive Publication.

Step 2. Wait 30 Calendar Days Before Completing the Rest of the Name Change Forms.
Gather any written objections you receive after publication of the Notice.
If you ask the judge to waive publication, you won't gather written objections.

Step 3. Complete the Rest of the Name Change Forms.

Step 4. File the Original Petition, Affidavit, Confidential Information Form, Notice of Petition for Name Change, Order Granting Name Change (Proposed), Declaration of Publication or Affidavit of Publication and any Written Objections with the Clerk of Court.
Pay the $80.00 filing fee or file the completed petition to waive filing fees.

OR, if Asking the Judge to Waive Publication, File the Original Petition, Affidavit, Confidential Information Form, and Order Granting Name Change (Proposed).
Pay the $80.00 filing fee or file the completed petition to waive filing fees.

Step 5. Get Your Criminal History Background Check if the Judge Requires One.

Step 6. The Judge Decides Whether to Grant the Name Change
The judge may make a decision without holding a hearing, or may require you to appear at a hearing before making a decision.

Step 7. Request a Certified Copy of the Order Granting Name Change

Forms Needed For an Adult Name Change

1. Notice of Petition For Name Change
2. Petition for Name Change
3. Affidavit of Petitioner
4. Confidential Information Form
5. Order Granting Name Change (Proposed)

Steps for Petitioning for an Adult Name Change

Important: You may skip Step 1 and Step 2 Only if you plan to ask the judge assigned to your name change case to waive publication in the newspaper. If you plan to ask the judge to waive publication, go directly to Step 3.

The judge may waive publication in the newspaper only if:

1. You're only asking for a change to your first or middle name; or
2. You're a victim of domestic violence as defined by North Dakota Century Code Section 14-07.1-01, which states:

   "Domestic violence includes physical harm, bodily injury, sexual activity compelled by physical force, assault, or the infliction of fear of imminent physical harm, bodily injury, sexual activity compelled by physical force, or assault, not committed in self-defense, on the complaining family or household members."

If the judge doesn't waive publication in the newspaper, go back and complete Step 1 and Step 2. File the Declaration of Publication or Affidavit of Publication (provided by the newspaper) with the court after publication is complete.

Step 1:
Complete the Notice of Petition for Name Change Form and Publish the Notice of Petition for Name Change in the Newspaper

Important: A Declaration of Publication or an Affidavit of Publication is required unless waived by the judge assigned to your name change case. If you plan to ask the judge to waive publication, skip Step 1 and Step 2. Go directly to Step 3.

Complete Notice of Petition for Name Change

❑ **Fill in the top part (caption) of the Notice of Petition for Name Change form:**

- Fill in the name of the North Dakota county where you plan to file your Petition (*where you live*).
- Fill in your current first, middle (*if any*), and last legal name.

❑ **Fill in the first paragraph of the Notice of Petition for Name Change form:**

- Fill in your **current** first, middle (*if any*), and last legal name.
- Fill in your **requested** first, middle (*if any*), and last legal name.

❑ **Date and sign the Notice of Petition for Name Change form:**

- Print your name and address.
  - If your mailing address is different from your street address, include both addresses. Write or type your mailing address in the blank space to right of the address block.

Publish the Notice of Petition for Name Change in the Newspaper

Caution: N.D.C.C. § 32-28-02 doesn't say how many times the Notice of Petition for Name Change must be printed in the newspaper. N.D.C.C. § 32-28-02 only states that before a judge can order a name change, the petitioner must have given 30 days previous notice in the official newspaper of the county where the petitioner lives. North Dakota Legal Self Help Center staff **can't** interpret the law for you, as this requires legal advice. Center staff **can't** give you legal advice under any circumstances. If you want the law interpreted for you, consult a lawyer.

❑ **Have the completed Notice of Petition for Name Change published in the official county newspaper where you plan to file the Petition** (*where you live*).

Publication can be done in a print edition, in an e-edition, or both.

❑ **After publication is completed, the newspaper will give you a Declaration of Publication or an Affidavit of Publication. Make a copy for your records.** (*You file the original with the clerk of court in Step 4*.)

Important: Documents can't be filed with the clerk of court until there has been 30 calendar days previous notice in the newspaper.

Step 2:
Wait 30 Calendar Days Before Completing the Rest of the Name Change Forms

The forms in this packet require you, the Petitioner, to tell the judge whether you received any objections to your name change in the 30 days after you published notice in the newspaper.

If you use this packet of forms, you Must wait 30 calendar days from the day after publication before you complete the remaining name change forms.

- ❑ **Calculate 30 calendar days** (*see Rule 6 of the North Dakota Rules of Civil Procedure*)**:**
  - Don't include the date the notice of your name change was published;
  - Count forward by calendar days, including Saturdays, Sundays, and North Dakota state holidays; and
  - Include the 30th day, **but** if the 30th day is a Saturday, Sunday, and North Dakota state holiday, the deadline moves forward to the end of the next day that **isn't** a Saturday, Sunday, and North Dakota state holiday.

- ❑ **If you receive written objections after the Notice is published, make copies of the written objections for your records**. (*You file the originals with the clerk of court in Step 4.*)

Step 3:
Complete the Rest of the Name Change Forms

Complete the Petition for Name Change

- ❑ **Fill in the top part (caption) of the Notice of Petition for Name Change form:**
  - Fill in the name of the North Dakota county where you plan to file your Petition (*where you live*).
  - Leave the case number blank! The case number is assigned by the clerk of court when you file the petition and other documents *in Step 4.*
  - Fill in your current first, middle (*if any*), and last legal name.

- ❑ **1. Review this paragraph.**

- ❑ **2.** Fill in your **current** first, middle (*if any*), and last legal name.

- ❑ **3. Fill in your current address, city, county and zip code in North Dakota.**

❑ **4. Fill in your current North Dakota county and the month and year you began living in the county.**

- If you haven't lived in your current North Dakota county for at least 6 months, you can't use these forms.

❑ **5. Put a checkmark (✓) next to the option that's accurate for your situation. <u>Don't</u> put a checkmark in both options.**

❑ **6. Stop!! If this statement isn't accurate, you can't use these forms.**

❑ **7. Fill in your first, middle (*if any*), and last legal name as you want it to be if the judge grants your name change.**

❑ **8. This paragraph tells the judge the reasons you're asking for a name change are in a separate affidavit that you complete and file with the petition.**

❑ **9. Put a checkmark (✓) next to the statement that's accurate for your situation.**

Note: The judge may require you to get a statewide and national criminal records check at your own cost.

- If you have a felony conviction under a law of North Dakota, or a law of another state, or the federal government, your request for a name change is presumed to be made in bad faith, to defraud or mislead, to cause injury to an individual, or to compromise public safety. Your name change may not be granted unless you prove by clear and convincing evidence that your request isn't based on an intent to defraud or mislead, is made in good faith, won't cause injury to an individual, and won't compromise public safety.

❑ **10. Stop!! If this statement isn't accurate, you can't use these forms.**

❑ **11. Put a checkmark (✓) next to the statement that's accurate for your situation.**

- Checkmark the first box if you completed Step 1 and Step 2 and published your notice of name change in the newspaper. Fill in the notice information.
- Checkmark the second box if you're asking the judge to waive the publication of the Notice. Checkmark the reason or reasons why.
  - If the judge **<u>doesn't</u>** waive publication in the newspaper, go back and complete Step 1 and Step 2. File the Declaration of Publication or Affidavit of Publication (*provided by the newspaper*) with the court.

- ❑ **12. Put a checkmark (✓) next to the statement that's accurate for your situation.**
- ❑ **13. No additional information is required for this paragraph.**
- ❑ **WHEREFORE Paragraph:**
  - *(First box):* Fill in your **current** first, middle (*if any*), and last legal name.
  - (*Second box):* Fill in your **requested** first, middle (*if any*), and last legal name as you want it to be if the judge grants your name change.
- ❑ **Date and sign the Petition for Name Change form:**
  - Print your name and address.
    - If your mailing address is different from your street address, include both addresses. Write or type your mailing address in the blank space to the right of the address block.

Complete the Affidavit of Petitioner

- ❑ **Fill in the top part (caption) of the Affidavit of Petitioner form:**
  - Fill in the caption exactly like the caption of your Petition for Name Change form.
- ❑ **Fill in the first paragraph of Affidavit of Petitioner form:**
  - Fill in your current first, middle (*if any*), and last legal name.
- ❑ **1. Fill in your current first, middle (*if any*), and last legal name.** This must match Paragraph 2 of your Petition for Name Change.
- ❑ **2. Put a checkmark (✓) next to the same option as Paragraph 5 of your Petition for Name Change**.
- ❑ **3. Fill in the number of years and months you've lived in North Dakota.**
- ❑ **4. Fill in the North Dakota county and month and year exactly like Paragraph 4 of your Petition for Name Change.**
- ❑ **5. Fill in your place of birth.**
  - If you're a U.S. citizen, list your city and state of birth.
  - If you're a U.S. permanent resident alien, list your city and country of birth.

❑ **6. Fill in your year of birth.** (*You list your full date of birth on the Confidential Information form.*)

❑ **7. Fill in your first, middle (*if any*), and last legal name as you want it to be if the judge grants your name change.** This must match Paragraph 7 of your Petition for Name Change.

❑ **8. State the reasons you want to change your name.**

- If you need additional space for your statement, don't write on the back of the form. Write on one side of a new sheet (or sheets) of paper and put a checkmark (✓) next to "Additional sheets attached."
- If you have criminal convictions under state or federal law, explain how your request isn't based upon an intent to defraud or mislead, is made in good faith, won't cause injury to an individual, and won't compromise public safety.

❑ **9. Put a checkmark (✓) in the same checkbox as Paragraph 9 or your Petition for Name Change.**

- If you've been convicted of a crime or crimes under North Dakota law, the law of another state or federal law, list each conviction. For each conviction, include the charge, the classification of the offense, the name of the court in which you were convicted, and the year of the conviction.
- If you have a felony conviction (or convictions) the judge may not grant the name change unless you provide clear and convincing evidence to the judge that your request isn't based upon an intent to defraud or mislead, is made in good faith, won't cause injury to an individual, and won't compromise public safety.
- If you need additional space to answer Paragraph 9, don't write on the back of the form. Write on one side of a new sheet (or sheets) of paper and put a checkmark (✓) next to "Additional sheets attached."

❑ **10. Stop!! If this statement isn't accurate, you can't use these forms.**

❑ **11. Put a checkmark (✓) in the same checkbox as Paragraph 11 of your Petition for Name Change.**

- If you're asking the judge to waive publication due to domestic violence, explain in detail. You must give evidence satisfactory to the judge that you've been a victim of domestic violence. (*See definition of domestic violence on Page 2.*)

- If you need additional space for your statement, don't write on the back of the form. Write on one side of a new sheet (or sheets) of paper and put a checkmark (✓) next to "Additional sheets attached."
- If the judge **doesn't** waive publication in the newspaper, you need to complete Step 1 and Step 2 and file the affidavit of publication (*provided by the newspaper*) with the court.

❑ **12. Put a checkmark (✓) in the same checkbox as Paragraph 12 of your Petition for Name Change.**

- If you received written objections to the petition for name change, list the names of the people who objected and their relationship to you.
- You file the written objections with the clerk of court in *Step 4.*

❑ **13. Read this paragraph carefully.**

- **By signing, you're declaring everything in this Affidavit is true and correct.**
- Fill in the date, city, county, state, and country where you sign the Affidavit;
- Sign the Affidavit; and
- Print your name, address, telephone number, and email address.

Complete the Confidential Information Form

Note: This document **Won't** be accessible to the public. See Rule 3.4 of the North Dakota Rules of Court for privacy protections for documents filed with the court.

❑ **Fill in the top part (caption) of the Confidential Information Form:**

- Fill in the caption exactly like the caption of your Petition for Name Change form.

❑ **Petitioner's current, full legal name:**

- Fill in your **current** first, middle (*if any*), and last legal name. This must match Paragraph 2 of your Petition for Name Change.

❑ **Fill in your birthdate information:**

- On the "Date of Birth" line, fill in your full date of birth (month/day/year).
- On the "Year of Birth" line, fill in your year of birth only.

❑ **Date and sign your name, print your name, address, telephone number, and email address.**

Complete the Order Granting Name Change (Proposed)

- ❑ **Fill in the top part (caption) of the proposed Order Granting Name Change form:**
  - Fill in the caption exactly like the caption of your Petition for Name Change form.
- ❑ **1. Fill in the name of the City and the name of the County where you plan to file the Petition.**
- ❑ **2. Fill in your <u>current</u> first, middle (*if any*), and last legal name.** This must match Paragraph 2 of your Petition for Name Change.
- ❑ **3. Fill in your <u>requested</u> first, middle (*if any*), and last legal name.** This must match Paragraph 7 of your Petition for Name Change.
- ❑ **4. Fill in your birth year <u>only</u>.**
- ❑ **5. Skip the fifth paragraph.**
- ❑ **6. Fill in both boxes in the sixth paragraph:**
  - Fill in the first box with your **current** first, middle (*if any*), and last legal name. This must match Paragraph 2 of your Petition for Name Change.
  - Fill in the second box with your **requested** first, middle (*if any*), and last legal name. This must match Paragraph 7 of your Petition for Name Change.

Stop!! **<u>Don't</u> date or sign this document**.

Step 4:
File the Following, Completed Documents with the Clerk of Court

Contact information for clerks of district court is available at ndcourts.gov/court-locations.

File your completed name change documents with the Clerk of District Court in the North Dakota county where you've resided for **at least 6 months** before filing the Petition.

Note: **<u>You must pay an $80.00 filing fee</u>.**

If you're unable to afford the $80.00 filing fee, forms and instructions to ask the judge to waive the filing fee are available at ndcourts.gov/legal-self-help/fee-waiver.

File the completed fee waiver forms at the same time as your name change documents. (Make sure you have a copy of the waiver forms for your files!)

Two options for filing are provided. Follow A or B according to the steps you took above:

- ❑ **A. If you published notice in the newspaper (completed Step 1 and Step 2), file the following:**

  - Petition For Name Change;
  - Affidavit of Petitioner;
  - Confidential Information Form;
  - Notice of Petition for a Name Change;
  - Declaration of Publication or Affidavit of Publication (provided to you by the newspaper);
  - All written objections you received (if any); and
  - Order Granting Name Change (Proposed).

  **Make sure you have a copy of every document for your files!

- ❑ **B. If you <u>didn't</u> publish notice in the newspaper (skipped Step 1 and Step 2) because you're asking the judge to waive publication, file the following:**

  - Petition For Name Change;
  - Affidavit of Petitioner;
  - Confidential Information Form; and
  - Order Granting Name Change (Proposed).

  **Make sure you have a copy of every document for your files!

Step 5:
Get Your Criminal Background Check

Stop!! <u>Only</u> complete this step <u>if</u> the Judge requires you to get a background check!!

After you file the documents listed above, you'll be notified by the court if a criminal history background check is required. You're required to pay all costs associated with the criminal history record check.

If the judge requires you to complete a criminal history background check, you may be directed to the following website to get your criminal history background check: fbi.gov/services/cjis/identity-history-summary-checks

If the Judge Doesn't Waive Publication

If you asked the judge to waive publication and the judge denies your request to waive the publication requirements, the court will notify you.

- Go back and complete Step 1 and Step 2.
- File the completed Notice of Petition for Name Change and Declaration of Publication or Affidavit of Publication with the court.
- File the originals of all objections to the name change you receive within 30 calendar days of publishing the notice. Make copies of the objections for your records.

Step 6:
The Judge Decides Whether to Grant the Name Change

****If the judge requires a hearing:**

- A hearing isn't required for petitions for name changes.
- However, the judge assigned to your name change case may decide a hearing is necessary. The Clerk of District Court will notify you with the date, time, and location of the hearing, if the judge decides a hearing is necessary.
- If you're required to attend a hearing, be prepared to prove everything you included in the Petition and Affidavit forms.

****If you have a criminal history:**

- N.D.C.C. § 32-28-02(5) states "if the court issues a name change order for a petitioner who has criminal history in this or any other state, the court, within ten days after the issuance of the change of name order, shall report the name change to the bureau of criminal investigation."

Your name isn't changed until the judge signs an Order granting the name change.

Step 7:
Request a Certified Copy of the Order Granting Name Change and Confidential Information Form

If the judge grants your name change, you'll receive or will be sent a copy of the Order Granting Name Change.

However, a certified copy (or copies) of the Order Granting Name Change may be necessary to change your name with agencies, businesses, entities, etc.

Important: You also need to request a certified copy (or copies) of the Confidential Information Form which must be attached to the Order Granting Name Change.

- If the Confidential Information Form isn't attached, North Dakota Vital Records won't accept the Order Granting Name Change.

If a hearing was held, you can request the certified copies from the Clerk of Court's Office before you leave the courthouse. If the Order is completed, you may be able to receive the copy that day.

If a hearing wasn't held, you can request certified copies from the Clerk of Court's Office. Contact information for clerks of court by county is available at ndcourts.gov/court-locations.

There is a cost for the copies:

- $10 for the first certified copy;
- $5 for each additional certified copy (if requested at the same time).

IN DISTRICT COURT, _____ COUNTY, NORTH DAKOTA

IN THE MATTER OF THE PETITION FOR NAME CHANGE OF

_____

NOTICE OF PETITION FOR NAME CHANGE

1. PLEASE TAKE NOTICE that a Petition will be filed with the above-entitled court requesting an Order changing the Petitioner's name of _____ (*current full, legal name*) to _____ (*requested full, legal name*).

2. NOTICE IS FURTHER GIVEN that thirty days after publication, the Petitioner intends to file a petition requesting entry of the Court's Order changing the Petitioner's name. Any objection to granting this name change must be given in writing to the address listed below within 30 days of the date of this publication. The written objection must also be filed with the Court. If no objections are given, the Court may respond to the Petition without further hearing.

Dated this _____ day of _____, 20_____.

_____
(*Petitioner Signature*)

_____
(*Printed Name*)

_____
(*Address*)

_____
(*City, State Zip Code*)

IN DISTRICT COURT, _____ COUNTY, NORTH DAKOTA

Case No. _____

IN THE MATTER OF THE PETITION FOR A NAME CHANGE OF

_____

(*Petitioner's current first, middle (if any), and last legal name*)

PETITION FOR NAME CHANGE

1. Pursuant to North Dakota Century Code Section 32-28-02, Petitioner respectfully petitions the Court for a change of name, and respectfully states to the Court as follows:

2. Petitioner's **current** full, legal name is:

First name	
Middle name(s) (if any)	
Last name	

3. Petitioner currently resides at _____, (*address*) _____, (*city*) _____ County, North Dakota _____ (*zip code*).

4. Petitioner has been a resident of _____ County, North Dakota since _____ (*month and year*), which is at least six months prior to filing this Petition.

5. Petitioner is a ❑citizen / ❑permanent resident alien (*choose one*) of the United States.

6. Petitioner is 18 years of age or older.

7. Petitioner desires to change their name to (*requested full legal name*):

First name	
Middle name(s) (if any)	
Last name	

8. The reasons Petitioner is seeking a name change are stated in the Affidavit of Petitioner, which is filed with this Petition for Name Change and incorporated by reference.

9. **Criminal History** (*choose one*):

❑Petitioner has never been convicted of a crime.

(OR)

❑Petitioner has been convicted of a crime or crimes under state or federal law. Detailed information is provided in the Affidavit of Petitioner accompanying this petition.

10. The requested name change is made in good faith and not for the purpose to defraud or mislead. The request will not cause injury to any individual or compromise public safety.

11. **Notice** (*choose one; Paragraph 11 continues on Page 3*):

❑A Notice of Petition for Name Change was published on _____, 20_____, in the _____ (*newspaper*), the official newspaper in _____ County, North Dakota, where Petitioner resides. The affidavit of publication is filed with the court.

(OR)

❑Petitioner requests that the court waive publication of the Notice of Petition for Name Change because (*a judge MAY waive publication of the Notice. If you want the*

judge to waive the publication of the Notice of Petition for Name Change, select the reason(s) below.)

❑Petitioner is only requesting a change of their first or middle name.

❑Petitioner is a victim of domestic violence as defined in North Dakota Century Code Section 14-07.1-01. A detailed statement is provided in the Affidavit of Petitioner accompanying this petition.

12. **Objections to Petition for Name Change** (*choose one*):

❑No written objections to the Petition for Name Change were given to the Petitioner within thirty (30) days of publication of the Notice of Petition for Name Change.

(OR)

❑Written objections to the Petition for Name Change were given to the Petitioner. The written objections accompany this petition.

(OR)

❑Petitioner is requesting that the court waive publication of the Notice of Petition for Name Change. Notice of the petition has not been published.

13. There is no just cause to deny this Petition for Name Change.

WHEREFORE, Petitioner requests an order of this court granting that the legal name of the Petitioner be changed from:

First name	
Middle name(s) (if any)	
Last name	

to:

First name	
Middle name(s) (if any)	
Last name	

Dated this _____ day of _____, 20_____

_____

PETITIONER (*signature*)

_____

(*type or print your name*)

_____

(*type or print your address, city, state, zip code*)

_____

(*type or print your telephone number and email address*)

IN DISTRICT COURT, _____ COUNTY, NORTH DAKOTA

Case No. _____

IN THE MATTER OF THE PETITION FOR A NAME CHANGE OF

_____

(*Petitioner's current first, middle (if any), and last legal name*)

AFFIDAVIT OF PETITIONER

I, _____ (*Petitioner's current first, middle (if any), and last legal name*), the undersigned, states that the following is true to the best of my knowledge:

1. I am the Petitioner and my **current** full, legal name is:

First name	
Middle name(s) (if any)	
Last name	

2. I am a ❑citizen **(OR)** ❑permanent resident alien (*choose one*) of the United States.

3. I have been a resident of North Dakota for _____ years and _____ months.

4. I have been a resident of _____ County, North Dakota, since _____ (*month and* year), more than six months immediately before the date of my Petition for Name Change.

5. My place of birth is _____ (*if a U.S. citizen, list city and state; if a U.S. permanent resident alien, list city and country*).

6. My year of birth is _____.

7. I petition the court to change my name to (***requested*** *full, legal name*):

First name	
Middle name(s) (if any)	
Last name	

8. I petition the court to change my name for the following reasons (*Paragraph 8 continues on Page 3*):

_____

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_____.

❑Additional sheets attached for Paragraph 8.

9. **Criminal History** (*choose the same checkbox as Paragraph 9 of your Petition*):

❑I have never been convicted of a crime.

(OR)

❑I have been convicted of the following crimes under state or federal law (*List the charge, the classification of the offense (e.g. Class A Misdemeanor), the name of the court, and the year of the conviction*):

Charge:	**Class:**	**Name of Court:**	**Year:**

❑Additional sheets attached for Paragraph 9.

10. I am requesting the change in good faith and not for the purpose to defraud or mislead. My request will not cause injury to any individual or compromise public safety.

11. **Notice** (*choose the same checkbox as Paragraph 11 of your Petition):*

❑A Notice of Petition for Name Change was published on _____ (*date*) in the _____ (*newspaper*), the official newspaper in _____ County, North Dakota, where Petitioner resides. The affidavit of publication is filed with the court.

(OR)

❑I request that the court waive publication of the Notice of Petition for Name Change because (*choose the same checkboxes as Paragraph 11 of your Petition*):

❑I am only requesting a change of a first or middle name.

❑I am a victim of domestic violence as defined in North Dakota Century Code 14-07.1-01 (*if you're asking the court to waive publication due to domestic violence, explain in detail*): _____

_____

_____

_____

_____

_____

_____

_____

_____

_____.

❑Additional sheets attached for Paragraph 11.

12. **Objections to Petition for Name Change** (*choose the same checkbox as Paragraph 12 of your Petition*):

❑No written objections to the Petition for Name Change were given to the Petitioner within thirty (30) days of publication of the Notice of Petition for Name Change.

(OR)

❑Written objections to the Petition for Name Change were given to me by the following people (*list each objector's name and relationship to you*):

_____

_____.

(OR)

❑I am requesting that the court waive publication of the Notice of Petition for Name Change. Notice of the Petition has not been published.

13. I declare, under penalty of perjury under the law of North Dakota, that everything I stated in this affidavit is true and correct.

Signed on _____ (*date*) in _____ (*city*), _____ (*county*), _____(*state*), _____ (*country*).

_____
(*Signature of Petitioner*)

_____
(*Printed Name of Petitioner*)

_____
(*Address*) (*City, State, Zip Code*)

_____
(*Telephone Number*) (*Email Address*)

IN DISTRICT COURT, COUNTY OF _____, STATE OF NORTH DAKOTA

Case No. _____

IN THE MATTER OF THE PETITION FOR NAME CHANGE OF

_____

(*Petitioner's current first, middle (if any), and last legal name*)

CONFIDENTIAL INFORMATION FORM

PETITIONER'S current full, legal name:

First name	
Middle name(s) (if any)	
Last name	

FULL INFORMATION **REDACTED INFORMATION**

Date of Birth: _____ Year of Birth: _____

Dated _____.

_____, Petitioner

(*Petitioner's Signature*)

_____

(*Petitioner's Typed or Printed Name*)

_____

(*Address*)

_____

(*City, State, Zip Code*)

Telephone Number:_____

Email Address: _____

IN DISTRICT COURT, _____ COUNTY, NORTH DAKOTA

Case No. _____

IN THE MATTER OF THE PETITION FOR A NAME CHANGE OF

_____

(*Petitioner's current first, middle (if any), and last legal name*)

ORDER GRANTING NAME CHANGE

1. The Petitioner brought the above-entitled matter before this court in the City of _____, County of _____, North Dakota.

2. The Petitioner's **current** full, legal name is:

First name	
Middle name(s) (if any)	
Last name	

3. The Petitioner's **requested** full, legal name is:

First name	
Middle name(s) (if any)	
Last name	

4. The Petitioner's birth year is _____. Petitioner's full birthdate is listed on the Confidential Information Form filed in this case and incorporated by reference.

5. It appearing to the satisfaction of the Court that the Petition is in proper form and that the allegations, matters, and facts stated therein are true, and that there exists proper and reasonable cause for changing the Petitioner's name.

NOW THEREFORE, IT IS HEREBY ORDERED that the Petition for Name Change be GRANTED.

6. The Petitioner's name (*Petitioner's current name*):

First name	
Middle name(s) (if any)	
Last name	

is changed to (*Petitioner's new name*):

First name	
Middle name(s) (if any)	
Last name	

BY THE COURT:

_____

Judge of District Court