

North Dakota Courts Cornerstone Learning Management System

Initial Sign in:

Cornerstone (<https://ndcourts.csod.com/>)

Login: Your ND Courts email address

Password: NDCourtsed2020

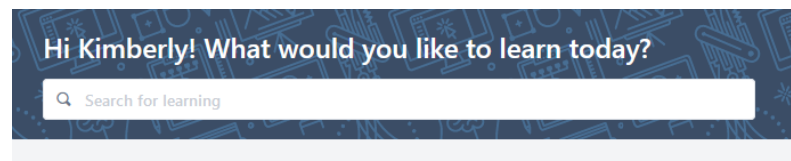
***You will be required to change this after your initial login.**

The new password must match the following criteria:

- * Passwords must contain both upper and lower case letters.
- * Passwords must contain alpha and numeric characters.
- * Passwords cannot be the same as the previous 24 passwords.
- * Passwords must be 8 - 20 characters.
- * Passwords cannot have leading or trailing spaces.
- * Passwords cannot be the same as the Username, User ID, or email address.

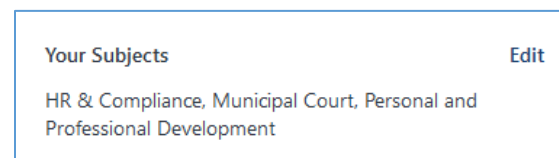
Learner Home:

Search – Search for materials, recorded and upcoming educational opportunities. You can search by subject, title or key words.

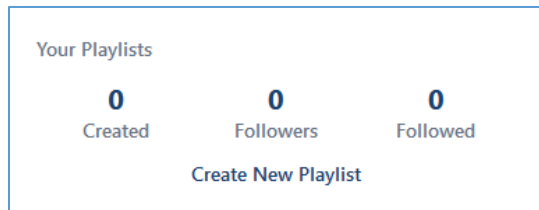


Your Subjects – Choose areas of interest to receive recommendations for content in those areas.

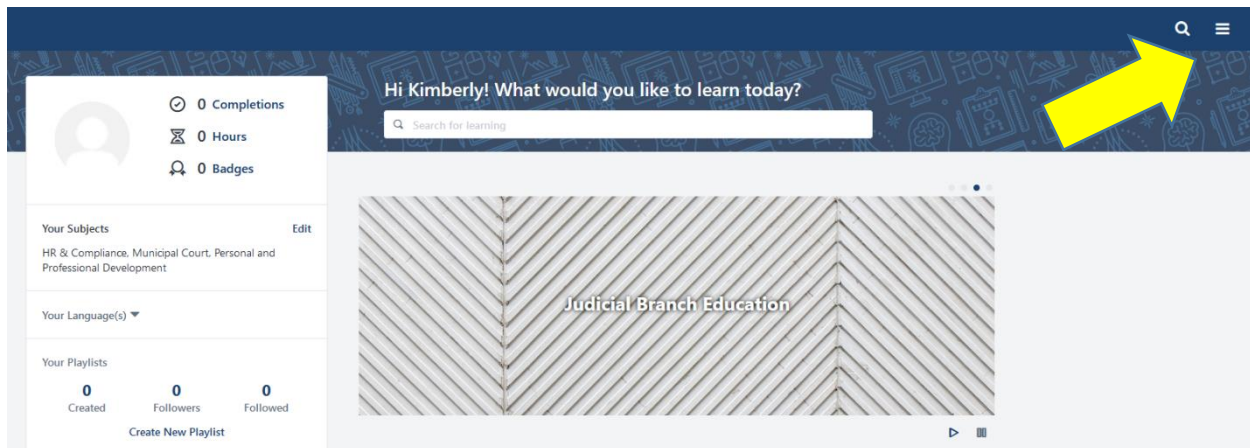
Subjects include bench guides, diversity, juvenile law, management and leadership, municipal courts, trial courts, personal and professional development and new judges.



Playlists – Create lists of content you would like to efficiently access, such as bench guides.



Features in Drop Down at top right side of **Learner Home**



Transcript:

Viewing Transcript:

You have the ability to view your active transcript, completed items, or those that are archived. Items can be archived by clicking on the drop down menu at the right of each event – you may wish to do this at each reporting period as it will be easier to track current hours.

By clicking on the square with three dots on the right hand side of the screen you can:

Transcript: Kimberly Dockter

Use the transcript to manage all active training.

Active ▾ By Date Added ▾ All Types ▾

Search for training

Search Results (2)

Zoom
Due: No Due Date Status: Pending Completion Approval View Training D... ▾

Respectful Workplace
Due: No Due Date Status: Registered Launch ▾

Add External Learning:

Here you will enter training information and have the ability to upload any supporting documents. If the training was not provided by a preapproved provider, this will be submitted to the education commission for review before being added to your transcript.

Once Submitted – Click “Register” and then “Mark Complete”

Print Transcript:

Click on the box with three dots on the right hand side of the screen.

Click “Run Transcript Report”

Select the date range you would like to print and “Completed Training Only” under the Advanced heading.

Events Calendar:

Use this to view upcoming educational sessions. Click on the event to register.