

NORTH DAKOTA COURT SYSTEM



JUVENILE DRUG COURT POSITIONS

Juvenile Drug Courts are located in Bismarck, Minot, Grand Forks, Devils Lake, Jamestown/Valley City & Fargo.

CASE AIDE

This position works with youth in the juvenile justice system and the Juvenile Drug Court Program and is responsible for assisting with drug testing, curfew checks, and electronic monitoring of participants in the Juvenile Drug Court Programs.

If you are looking for a 10-20 hour per week position with flexible evening and weekend hours or looking to build your resume and would find it rewarding interacting with juveniles in the Juvenile Drug Court Program administering drug testing and surveillance, this opportunity may be right for you.

- Keeps information confidential.
- Follows and requires others to follow set rules.
- Easily understands, reads and relays instructions.
- Effectively deals with all levels of the public.

Minimum Qualifications: High school diploma

Position Type/Salary: Part-Time, Temporary Position with a Wage of \$18.56/Hour & Reimbursed for Mileage

DRUG COURT COORDINATOR

The Juvenile Drug Court Coordinator is responsible for maintaining the files of all youth who are involved in the Juvenile Drug Court Program. The coordinator will contact all collaborating organizations (treatment provider, schools, tracker, probation officer, community service provider, etc.) and prepare progress reports for the weekly review hearings. The coordinator will also maintain the overall statistical data, budget, and other relevant information required for evaluation of the program.

If you are looking for a 10-20 hour per week position with flexible hours or looking to build your resume and would find it rewarding compiling data, preparing progress reports and interacting with juveniles and collaborating entities in the Juvenile Drug Court Program, this opportunity may be right for you.

- Keeps information confidential.
- Follows and requires others to follow set rules.
- Easily understands, reads and relays instructions.
- Effectively deals with all levels of the public.

Minimum Qualifications: High school diploma/Bachelor's degree preferred

Position Type/Salary: Part-Time, Temporary Position with a Wage of \$21.84/Hour

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YOUTH COORDINATOR

The Juvenile Court Youth Coordinator is responsible for providing services to youth and the youth's families during the youth's course of involvement with the Juvenile Court. The Youth Coordinator will work with assigned youth as identified by the Juvenile Court Supervisor.

Internships are available if the location is approved by the university/college.

If you are looking for a 20 hour per week position with flexible evening and weekend hours and some weekday hours or looking to build your resume and would find it rewarding to provide services to youth and the youth's families during the youth's course of involvement with the Juvenile Court, this opportunity may be right for you.

- Keeps information confidential.
- Follows and requires others to follow set rules.
- Ability to understand, read and relay instructions.
- Easily builds rapport and communicates with others courteously and cooperatively.
- Excellent interpersonal skills to deal effectively with youth and families.

Minimum Qualifications: High school diploma/Work experience with youth preferred

Position Type/Salary: Part-Time, Temporary Position with a Wage of \$18.56/Hour & Reimbursed for Mileage

DISCOVER MORE OR APPLY

