

**Cass County Policy for Facemasks in Courthouse and Annex Buildings**  
Effective May 5, 2020

(Building/Department specific policies are already in effect for Highway/Law Enforcement Center/Jail)

Facemasks:

1. Cloth and disposable paper masks are acceptable for limiting the spread of COVID-19.
2. Types of cloth masks: Cass County will provide cloth masks to employees (available through the Administration Office). Employees may also wear their own purchased or home-made cloth mask. As per the CDC, cloth masks should: fit snugly but comfortably against the side of the face; be secured with ties or ear loops; include multiple layers of fabric; allow for breathing without restriction; be able to be laundered and machine dried without damage or change to shape.
3. Disposable masks will be provided to all County visitors at the Security Desks at the entrances to the Courthouse and Annex Building.
4. **Visitors shall wear the masks provided throughout their stay in the Courthouse/Annex buildings (unless they indicate they are unable to wear a mask).\***
5. **Employees shall wear masks in the Courthouse and Annex Building in the following situations:**
  - a. **Anytime they are meeting with a member of the public.**
  - b. **Anytime they are within six feet of another individual for 10 minutes or more.**
6. This policy will remain in place until rescinded or amended.

**\*This policy has been reviewed by Fargo Cass Public Health.** Please use your judgement in enforcement based on the following feedback: “(Cass County) may have to consider if someone cannot wear a mask due to various reasons, and would consider offering to visitors in they request and if other physical distance measures cannot be maintained. FCPH would not support denying service based on mask use if physical distancing is able to be maintained. Reminder again, that casual contact is not the issue, it is close contact of less than 6 feet for greater than 10 minutes, and would only require a mask in those instances”