

## NOTICE OF HEARING

Please take notice that a **[Insert Proceeding/Hearing details]** is scheduled in the above-entitled matter for **DATE** at **TIME** to be heard by reliable electronic means. This hearing will be held by [select one: **Zoom Video Conference** or **Phone Conference**] and will not be at the courthouse.

[For Zoom Hearings]

At the time of the hearing go to [www.zoom.us](http://www.zoom.us) and click **“Join Meeting.”** You will be prompted to enter the following **Meeting ID** \_\_\_\_\_ and **Password** \_\_\_\_\_. You will be placed into a virtual waiting room until the Court connects you into the meeting.

If you do not have the technology to connect via video as instructed above, you must call into the Zoom meeting at the following **Phone Number** \_\_\_\_\_. You will be prompted to enter the **Meeting ID** \_\_\_\_\_ and **Meeting Password** \_\_\_\_\_ followed by #. Participants will then be asked to press # again to continue into the meeting.

[For Phone Conference] At the time of the hearing call into the hearing at the following **Phone number** \_\_\_\_\_. You will be prompted to enter the **Passcode** \_\_\_\_\_ followed by #.