

State of North Dakota

In District Court

County of _____

_____ Judicial District

Plaintiff,
vs

Defendant.

)
)
)
)
)
)

Declaration of Service by Mail

Case No. _____

(A separate Declaration is required for each person served.)

The person serving court documents by mail states:

1. My name is _____ *(name of person who mailed documents)*. I am at least 18 years of age.

2. **List of Court Documents Served:**

(Use "Other" to write the title of each document served that isn't already listed. Otherwise, write "Not Applicable" on the "Other" line.)

- Notice of Motion to Prohibit Public Access
- Motion to Prohibit Public Access
- Brief in Support of Motion to Prohibit Public Access
- Declaration in Support of Motion to Prohibit Public Access
- Proposed Findings of Fact, Conclusions of Law, and Order to Prohibit Public Access
- Other: _____
- Other: _____

3. **Service by Mail:**

I served a true and correct copy of each of the court documents listed in Paragraph 2 by mailing them, enclosed in an envelope, by First-Class mail, postage prepaid, and by depositing them in the United States Mail, directed to the person listed in Paragraph 5.

4. **Date of Service by Mail:**

Date Court Documents Were Served by Mail: _____

5. **Person Served by Mail:**

Name of Person Served: _____

Mailing Address: _____

City, State, Zip Code: _____

6. I declare, under penalty of perjury under the law of North Dakota, that everything I stated in this Declaration of Service by Mail is true and correct.

Signed on _____ (date) in _____ (city),
_____ (county), _____ (state), _____ (country).

(Signature of Person Who Mailed Documents)

(Printed Name)

(Address) (City, State, Zip Code)

(Telephone Number) (Email Address)