

## State of North Dakota

## In District Court

**County of** \_\_\_\_\_

## Judicial District

Plaintiff, ) Case No. \_\_\_\_\_  
vs )  
Defendant. )  
\_\_\_\_\_  
**Witness and Exhibit List**

*(If your parenting responsibility case goes to trial, you may be required to prepare, serve, and file a list of witnesses and exhibits you plan to try to introduce as evidence at the trial. (Review the [Evidence](#) research guide and the information on the [Subpoenas](#) webpage.)*

*Make sure your list is as complete as possible. The judge may not allow you to introduce witnesses or exhibits during the trial that you don't include here.*

*If you have questions about the witnesses or exhibits you should include, [retain a lawyer](#) for legal advice. Ask the lawyer if they offer limited legal representation.)*

**A.** I am the (*choose one*)  Plaintiff (*or*)  Defendant in this parenting responsibility case.

The trial is scheduled on (trial date(s)) \_\_\_\_\_.

**B. My List of Witnesses:** This is the list of people I want to call as witnesses at the trial to tell the judge what they know about my parenting responsibility case (*for each witness, list their name and relationship to your case. Cross out all lines you don't use*).

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

8. \_\_\_\_\_

9. I reserve the right to add to the list of witnesses if I learn about a witness that I did not know about when I filed this Witness and Exhibit List.

**C. My List of Exhibits:** This is the list of documents I want the judge to consider at the trial (*for each exhibit, list the title or name. If applicable, include dates and/or the last 4 digits of account numbers. Cross out all lines you don't use*).

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_
11. \_\_\_\_\_
12. \_\_\_\_\_
13. \_\_\_\_\_
14. \_\_\_\_\_
15. \_\_\_\_\_
16. \_\_\_\_\_
17. \_\_\_\_\_
18. \_\_\_\_\_
19. \_\_\_\_\_
20. \_\_\_\_\_

21. I reserve the right to add to the list of exhibits if I learn about the existence of an exhibit after I file this list of Witness and Exhibit Lit.

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*(Date)*

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*(Signature)*,  Plaintiff (or)  Defendant

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*(Printed Name)*

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*(Address, City, State, Zip Code)*

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*(Telephone Number/Email)*

**State of North Dakota**

**In District Court**

**County of** \_\_\_\_\_ **Judicial District** \_\_\_\_\_

\_\_\_\_\_  
Plaintiff, )  
\_\_\_\_\_  
vs )  
\_\_\_\_\_  
Defendant.)  
\_\_\_\_\_  
Case No. \_\_\_\_\_  
\_\_\_\_\_  
**Declaration of Service by Mail**

**The person serving court documents by mail states:**

**1.** My name is \_\_\_\_\_ (*name of person who mailed document*) and I am at least 18 years of age.

**2. List of Court Documents Served:**

- Witness & Exhibit List

**3. Service by Mail:**

As required by Rule 5(b)(3) of the North Dakota Rules of Civil Procedure, I served a true and correct copy of the court document listed in Paragraph 2 by mailing it, enclosed in an envelope, by First-Class mail, postage prepaid, and by depositing it in the United States Mail, directed to the person listed in Paragraph 5.

**4. Date of Service by Mail:**

Date Court Document Was Served by Mail: \_\_\_\_\_

**5. Person Served by Mail:**

Name of Person Served: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

6. I declare, under penalty of perjury under the law of North Dakota, that everything I stated in this Declaration of Service by Mail is true and correct.

Signed on \_\_\_\_\_ (date) in \_\_\_\_\_ (city),  
\_\_\_\_\_ County, \_\_\_\_\_ (state), \_\_\_\_\_ (country).

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*Signature of Person Who Mailed Documents*

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*Printed Name of Person Who Mailed Documents*

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*Address*

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*City, State, Zip Code*

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*Telephone Number*

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*Email Address*